

## 1. Rationale

The Mandate Letter states, *‘Catholic schools are important means through which the Church proclaims the Gospel of Jesus Christ... in the world of today. They are privileged places of evangelisation... (and) contribute to the development of our young through education. They promote the formation of their students in Christian virtue and conscience.’* (Mandate, 6).

When appointed to a position in Catholic Education, staff members need to gain an adequate understanding of Catholic faith, tradition and practice that enables them to carry out their particular responsibilities within the school. An accredited professional development program is needed to achieve this.

## 2. Definitions

Nil.

## 3. Scope

This policy applies to all Catholic schools in Western Australia.

## 4. Principles

- 4.1 Accreditation is a mandatory professional development requirement for all staff in Catholic education.
- 4.2 All staff in Catholic education shall undertake Accreditation appropriate to their role.
- 4.3 Ongoing renewal of Accreditation is a requirement for all staff in Catholic education.

## 5. Procedures

- 5.1 The Executive Director of Catholic Education is responsible for the structure, requirements and procedures for the gaining of appropriate Accreditation as outlined in the Accreditation Framework for Catholic Schools in Western Australia.
- 5.2 At the time of interview for a position in Catholic education, staff shall be fully informed of their Accreditation requirements as outlined in the Accreditation Framework for Catholic Schools in Western Australia and in the CECWA policies Appointment of Principals in Diocesan Accountable Schools and Appointment of Staff in Catholic Schools.
- 5.3 Successful applicants shall be provided with a copy of the Accreditation requirements as outlined in the Accreditation Framework for Catholic Schools in Western Australia.

- 5.4 Accreditation requirements shall be specified in the letters of offer and acceptance to all new employees.
- 5.5 All staff shall be provided with adequate opportunities to meet the appropriate Accreditation requirements within the specified time.
- 5.6 Accreditation status shall be granted for a period of five years.

**6. References**

Bishops of Western Australia 2009, *Mandate of the Catholic Education Commission of Western Australia: 2009-2015*

**7. Related Documents**

CECWA Appointment of Principals in Diocesan Accountable Schools policy  
 CECWA Appointment of Staff in Catholic Schools policy

**8. Review History**

<b>Year of Review:</b>	<b>Reviewed by:</b>	<b>Amendments/Review</b>
1994	RECC	Originally Released
1999	RECC	Reviewed
2000	RECC	Reviewed
2003	RECC	Reviewed
2008	RECC	Reviewed
2010	CEOWA	Reformatted
2013	RECC	Reviewed
2017	CEWA Policy Group	Reformatted

**9. Next Review**

<b>Year:</b>	<b>Sub-Committee Responsible</b>
2018	Catholic Education Community Sub-Committee