

KIMBERLEY CALLING PROGRAM

Catholic Education Western Australia

The Kimberley Calling Program is in place to assist the principals in our Kimberley Catholic schools in the recruitment of excellent teaching staff.

In Western Australian Catholic schools, the principal is responsible for the employment of their staff. They advertise vacant positions and undertake the employment process. However, Kimberley Catholic school principals recruit teachers from the 'pool' created through the Kimberley Calling Program. Kimberley Catholic school principals do not advertise vacant positions.

Teachers interested in working in a Catholic school in the Kimberley are invited to submit their application to the Kimberley Calling Program by **Friday, 4 September 2020**.

Applications will be reviewed by the Kimberley Calling Panel. Shortlisted applicants will be offered an initial interview with the Panel. Following the initial interview, if the applicant is recommended by the Panel their name goes into the 'pool' and their application is sent to the principals of the schools they have nominated.

Principals with vacancies in their schools offer interviews to applicants whose profile suits the needs of the school. Following a *successful* interview with the principal (usually via telephone) the applicant *may* be offered a teaching position at the school. The principal is responsible for conducting all further aspects of the employment process.

HOW TO APPLY

Teachers interested in working in a Catholic school in the Kimberley are invited to submit their application by **Friday, 4 September 2020**.

Applications must include:

1. A cover letter which includes a link to a two-minute video clip of yourself telling us '*who you are and why you want to work in a Kimberley Catholic school*'. Please follow the guidelines below to assist you in your video submission.
 - Create your video using a simple device like a phone or tablet.
 - Save or upload your video to a location where you can easily create a shareable URL link such as OneDrive, Google Drive, iCloud, YouTube, Facebook or Instagram.
 - Embed your video in your cover letter as a hyperlink. An example is provided in italics as follows:
Please find the video of my rationale for applying to teach in a Catholic school in the Kimberley [here](#)
 - Check that your hyperlink works for anyone who has access to it.

The cover letter should be addressed as follows:

*Kimberley Calling Program
Catholic Education Centre
PO Box 198
LEEDERVILLE WA 6903*

Dear Principal

2. Completed Expression of Interest Form
3. Curriculum Vitae
4. Copy of your most recent qualification and/or transcript
5. Final Practicum Placement Report (if you are a graduate)

ELIGIBILITY

- Teachers must have current eligibility to work in Australia.
- Teachers must be eligible for registration with the *Teachers Registration Board of Western Australia* www.trb.wa.gov.au
- Teachers must have a *Working With Children Check* before commencing work in a school in WA www.workingwithchildren.wa.gov.au

Further information can be found on each school on the website: www.cewa.edu.au